

AGENDA

Item	Purpose / Support
Agenda	
1. Convene Closed Session	5:30 p.m.
1.1. Roll Call	
1.2. Public Comments prior to Closed Session	Members of the public may comment on items that ARE listed on the Closed Session Agenda.
2. Closed Session Items	
2.1. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code Section 54957)	Information for possible action
2.2. Conference with Labor Negotiators (Govt. Code 54957.6)	SCCS Negotiator Parks will provide an update to and receive direction from the Trustees regarding negotiations with the GSCFT for 2017-18.
3. Convene Open Session	6:00 p.m.
3.1. Welcome and Pledge of Allegiance	
3.2. Agenda changes, additions or deletions	
4. Public Comments	<p>For presentations of matters <i>not</i> on the Agenda. 3 minutes for individuals; 15 minutes per subject.</p> <p><i>Note to Members of the Public: Thank you for taking the time to attend this meeting. Santa Cruz City School Board Members appreciate your presence and your comments regarding items not on the agenda are valued. Per Santa Cruz City Schools Board Bylaw protocols, Trustees will not comment on Public Comments during this time.</i></p>
5. Approval of Minutes	
5.1. Minutes of January 17, 2018	
6. General Public Business	

AGENDA

	Item	Purpose / Support
6.1.	Consent Agenda: These matters may be passed by one roll call motion.	
6.1.1.	MOU between SCCS/PVUSD for Adult Education High School Equivalency and English Learner Services	Services for SCCS high school students.
6.2.	Report of Closed Session Actions	
6.3.	Items to Be Transacted and/or Discussed	
6.3.1.	Study Session: Governance Agreements & Protocols and District Goals & Metrics	Governance Agreements & Protocols documents will be provided to the Trustees at the Study Session.
7.	Adjournment	

The board book for this meeting, including this agenda and back-up materials, may be viewed or downloaded online: <http://www.sccs.santacruz.k12.ca.us/board-of-education/agendas-&-minutes.html> or may be viewed at the District Office, Superintendent's Office, Room 303, 405 Old San Jose Road, Soquel, CA.

Public Participation:

All persons are encouraged to attend and, when appropriate, to participate in meetings of the Santa Cruz City Schools Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session.

Translation Requests:

Spanish language translation is available on an as-needed basis. Please make advance arrangements with Nancy Lentz by telephone at (831) 429-3410 extension 220.

Las Solicitudes de Traducción:

Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva. Por favor haga arreglos por anticipado con Nancy Lentz por teléfono al numero (831) 429-3410 x220.

Board Meeting Information

1. The Regular Meeting on February 14, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
2. The Regular Meeting on February 28, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

**SANTA CRUZ CITY SCHOOLS DISTRICT
MEETING/STUDY SESSION FOR THE BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
WEDNESDAY, JANUARY 31, 2018
OPEN SESSION BEGINS AT 6:00 P.M.
HARBOR HIGH SCHOOL LIBRARY
300 LA FONDA AVENUE, SANTA CRUZ, CA.**

**DATE:
TIME:
LOCATION:
EMPLOYEE:**

AGENDA

3. The Regular Meeting on March 7, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
4. The Regular Meeting on March 28, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
5. The Regular Meeting on April 18, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
6. The Regular Meeting on April 25, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
7. The Regular Meeting on May 9, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
8. The Regular Meeting/Board Self-Evaluation/Study Session for the Budget: May Revise on May 23, 2018, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
9. The Regular Meeting on June 13, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
10. The Regular Meeting on June 20, 2018, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

**MINUTES OF THE REGULAR MEETING
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
January 17, 2018**

Convene Closed Session

Board President Vestal called this Closed Session Meeting to order at 5:33 p.m. in the Board Room of the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.

Public Comments for Closed Session Agenda Items

None

Convene Open Session

Board President Vestal called this Regular Meeting Open Session to order at 6:32 p.m. in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

Attendance at Meeting

Sheila Coonerty	Deedee Perez-Granados	Cynthia Ranii	Jeremy Shonick
Patty Threet	Deb Tracy-Proulx	Claudia Vestal	

Student Representative Genesis Smith, Harbor High School

Student Representative Daniella Werlin-Martinez, Santa Cruz High School

Kris Munro, Superintendent

Patrick Gaffney, Assistant Superintendent, Business Services

Molly Parks, Assistant Superintendent, Human Resources

Frank Wells, Assistant Superintendent, Educational Services

Members of the Audience

Welcome and Format

Board President Vestal welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

Agenda Changes

None

PUBLIC COMMENTS

None

SUPERINTENDENT'S AND STUDENT REPRESENTATIVES' REPORTS

Superintendent's Report

January is Board Member Recognition Month. Each of our Trustees has a card signed by various members of SCCS Leadership, and we have a platter of cookies from our Food Services Department to celebrate.

Superintendent Munro thanked each of our Board Members for their gift of time and service on behalf of the entire district. The Superintendent reported that the end of this week brings the first semester of the 2017-18 school year to a close. Both Santa Cruz and Soquel High Schools have final exams this week. All secondary

schools, except Harbor High School which continued their side letter agreement and had final exams prior to Winter Break, will have a teacher work day on Friday and professional development on Monday – non student days. The Certificated Evaluation Committee met after the break and have finalized a new draft of evaluation tools that we hope to begin using in the 2018-19 school year. Last Monday, Superintendent Munro and Assistant Superintendent Wells joined the Santa Cruz Education Foundation, our Certificated Union members and members of the Senderos organization at the first Martin Luther King Day March sponsored by the Santa Cruz Police Department and the National Association for the Advancement of Colored People. Cabinet Members and Bargaining Unit Leaders attended the School Services presentation on the Governor’s Budget Proposal Tuesday in Sacramento. We would like to acknowledge the Santa Cruz County Office of Education for funding Bay Sci to provide technical assistance for all districts to implement Next Generation Science Standards and securing funds for teacher stipends for summer training. The annual Latino Role Models Conference will be held on February 3 at Cabrillo. This started as an SCCS sponsored event, but has grown to include multiple county school districts. It is a wonderful event and Superintendent Munro encouraged Board Members and community members to attend. The California School Boards Association will be offering the Leadership Institute in San Francisco on July 13 and 14. Trustees who are interested in attending should let the Superintendent know. Next week, Superintendent Munro will attend the Association of California School Administrators (ACSA) Superintendent’s Symposium and is pleased to report that Santa Cruz County Schools Superintendent Watkins has offered to cover the conference costs for all SC County School District Superintendents.

Student Representatives’ Reports

Student Representative Werlin-Martinez reported that finals week is in progress at Santa Cruz High School and students are studying and preparing. Two members of the Santa Cruz High School Black Students Union spoke at the MLK March on Monday, January 15 and lots of students and families attended. Soccer, Basketball and Wrestling are still going strong.

Student Representative Smith reported that Harbor recently held the Winter Formal and it was successful. Currently, students are working on the Spring Rally and Spring Spirit Week, and planning events for the remainder of the year.

BOARD MEMBERS’ REPORTS

Board Members’ Reports

Trustee Shonick acknowledged Santa Cruz County Superintendent of Schools Watkins for the contribution of \$420,000 over 2 years for the Bay-Sci NGSS training. Mr. Shonick is hopeful that the Bay Sci training model can be utilized at SCCS in disciplines other than Science.

Board Member Threet thanked the SCCOE team for providing the Bay Sci training funding and also for funding all our county Superintendents at the ACSA Symposium. Trustee Threet attended the first Bond Oversight Committee Meeting and is pleased that we have a full committee. Board Member Threet visited Mission Hill Middle School and had an interesting tour with Principal Mekis and Superintendent Munro. Ms. Threet attended a basketball game between SCHS and SHS. There were many parents and students in attendance, and it was fun to see such engagement and support.

Trustee Perez-Granados thanked everyone for the cards of appreciation. Dr. Perez-Granados has been attending SCHS soccer games, and has seen wonderful sportsmanship and enthusiasm displayed by students and fans alike.

Trustee Ranii thanked Superintendent Munro for making time to continue her school visits. At each school, I have observed very engaged students and that is very encouraging. Dr. Ranii was very impressed with the DeLaveaga Dual Immersion Program and the Harbor High School Career Technical Education classes. Dr. Ranii encouraged everyone to send good thoughts and wishes to the Montecito School District (her son is the Superintendent), which has had to relocate their entire district and all classes to Santa Barbara City College due to mudslides and flooding.

Trustee Tracy-Proulx noted that CSBA is advocating for funding to address lost school days for the Santa Barbara area, so there may be some hope that the Montecito District can schedule some summer attendance days and recoup some lost learning time for students. Ms. Tracy-Proulx attended the Santa Cruz County School Boards Association Meeting and the Santa Cruz Martin Luther King Day March. Former California State Superintendent of Schools Delaine Eastin and current California gubernatorial candidate will be speaking at the Santa Cruz Democratic Party Headquarters on Thursday January 18 at 6:30 p.m. She is a very interesting speaker and I would encourage folks to attend.

Board President's Report

Board President Vestal announced the Wellness Committee will meet on Thursday, January 18, 6:00 p.m. in the Harbor High School Food Services kitchen. Students are invited to all Wellness Committee meetings and their input is valued regarding food services and the district wellness policy.

APPROVAL OF MINUTES

1. MSP (Tracy-Proulx/Perez-Granados) 7-0, the Board of Education approved the Minutes of the Regular Meeting on December 13, 2017 as submitted. Student Werlin-Martinez recommended a yes vote on this matter and Student Smith abstained as she was not present at the meeting.
2. MPS (Tracy-Proulx/Perez-Granados) 7-0, the Board of Education approved the Minutes of the Santa Cruz City School Finance Authority Meeting on December 13, 2017 as submitted. Student Werlin-Martinez recommended a yes vote on this matter and Student Smith abstained as she was not present at the meeting.

Consent Agenda

Board Member Threet asked to have Item 8.1.12.2.1. Miller Maxfield Lease Extension pulled for a separate vote, as she needs to recuse herself from the vote on this item. Following questions from Mr. Shonick regarding Item 8.1.8. Annual Fee Developer Report, Ms. Tracy-Proulx moved approval of the Consent Agenda, (less Item 8.1.12.2.1.) consisting of: Item 8.1.1. Personnel Actions – *Certificated*; Item 8.1.2. Personnel Actions – *Classified*; Item 8.1.3. Purchase Orders, Quotes and Bids; Item 8.1.4. Warrant Register; Item 8.1.5. Budget Transfers; Item 8.1.6. Gifts; Item 8.1.7. Disposition of Surplus Property; Item 8.1.8. Annual Fee Developer Report; Item 8.1.9. Revised Job Description: Lead Bus Driver; Item 8.1.10. Williams Quarterly Report; Item 8.1.11. Out of State Field Trip – Alternative Family Education; Item 8.1.12.1.1. Harbor High School: Agreement with Riverside COE for Transcript Analysis; Item 8.1.12.1.2. DeLaveaga Elementary: CSA-Playworks; Item 8.1.12.1.3. Special Education: Revised Master NPA Contract-ABRITE; Item 8.1.12.1.4. Special Education: Revised OOS Master NPS Contract-Alpine Academy; Item 8.1.12.2.2. Business: Contract with Digital Schools for ACA Reporting; Item 8.1.12.2.3. Transportation: Lease with A-Z Bus Sales for 2 buses for 3 months. Dr. Perez-Granados seconded the motion. The motion was approved by roll call vote, as follows:

Roll Call Vote: Coonerty – Yes	Perez-Granados – Yes	Ranii – Yes	Shonick – Yes
Threet – Yes	Tracy-Proulx	Vestal – Yes	

Students Smith and Werlin-Martinez recommended a yes vote on this matter.

Item 8.1.12.2.1. Miller Maxfield Lease Extension @ 133 Mission Street, Santa Cruz, CA

Following a clarifying question from Mr. Shonick, Ms. Tracy-Proulx moved approval of the item and Dr. Perez-Granados seconded the motion. The motion was approved by roll call vote, as follows:

Roll Call Vote: Coonerty – Yes Perez-Granados – Yes Ranii – Yes Shonick – Yes
Threet – Recuse Tracy-Proulx Vestal – Yes

Students Smith and Werlin-Martinez recommended a yes vote on this matter.

Closed Session Items

8.2.1. Vote on Expulsions

8.2.1.1. Expulsion 5-17-18

MSP (Tracy-Proulx/Ranii) 6-1, the Board of Education approved Expulsion 5-17-18 as submitted. Dr. Coonerty voted no.

8.2.1.2. Expulsion 6-17-18

MSP (Tracy-Proulx/Perez-Granados) 7-0, the Board of Education approved Expulsion 6-17-18 as submitted.

8.2.1.3. Expulsion 7-17-18

MSP (Tracy-Proulx/Perez-Granados) 7-0, the Board of Education approved Expulsion 7-17-18 as submitted.

8.2.1.4. Expulsion 9-17-18

MSP (Threet/Perez-Granados) 7-0, the Board of Education approved Expulsion 9-17-18 as submitted.

8.2.2. Report of Closed Session Actions

1. The Board of Education heard information on Expulsions 05-17-18, 06-17-18, 07-17-18 and 09-17-18 for a vote later this evening in Open Session.
2. The Board of Education took action on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.
4. There was no information to present to the Trustees regarding Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code Section 54957).
5. The Board of Education provided direction to District Negotiator Parks regarding labor negotiations with the GSCFT for 2017-18. (Govt. Code 54957.6)
6. The Board of Education conferred regarding the properties at 255 Swift Street and 133 Mission Street in Santa Cruz, CA and the Board of Education provided direction on these matters.

Note: The Trustees will return to Closed Session at the conclusion of Open Session to further discuss the property at 133 Mission Street, Santa Cruz, CA.

ITEMS of BUSINESS to be TRANSACTED and/or DISCUSSED

8.3.1. New Business: Accept District Audits

Superintendent Munro introduced Crowe Horvath Representative Jeff Jensen to present the 2016-17 District Audits, including: 1) District General Financial Statements; 2) Bond Measure A Financial Statement and Performance Audit; 3) Bond Measure B Financial Statement and Performance Audit. Mr. Jensen reported that: the District is required to have an independent financial audit performed annually in accordance with audit standards established for K-12 schools by the State Controller; Article XIII A of the California Constitution requires school districts that have passed general obligation bonds under the provision of Proposition 39 to conduct an annual performance audit to ensure that

the funds have been expended only on the specific projects approved by the voters and specified by the Board of Education. The fiscal impact of these audits is: there was one (1) audit finding in the 2016-17 General Financial Statements, with a fiscal impact of approximately \$6,000 to the District; there is no fiscal impact to either the Bond Measure A Financial Statements or the Performance Audits and no fiscal impact to either the Bond Measure B Financial Statements or the Performance Audits. Following questions, comments and discussion, MSP (Tracy-Proulx/Perez-Granados) 7-0, the Board of Education accepted the 2016-17 District Audits. Students Smith and Werlin-Martinez recommended a yes vote on this matter.

8.3.2. New Business: Limited Term Use Agreement with Gateway School

Superintendent Munro reported that the agreement is a “win-win” on all accounts. It meets a need for Gateway, and for the District it contributes to 3 important goals:

1. It employs sound fiscal management of school district capital assets
2. It helps maintain the quality of life in the Natural Bridges neighborhood, and
3. It brings in revenue that will support the students of Santa Cruz City Schools.

The Superintendent recommends approval of the Limited Term Use Agreement.

Public Comments: Gateway School Board President Paula Grainger advocated for approval and reported that the Gateway community is very excited about the prospect of utilizing the 255 Swift Street property. Head of Gateway School Zachary Roberts advocated for the approval of the agreement. Earlier today, the Gateway Board approved the agreement unanimously. We are excited and look forward to the happy sounds of students on campus. School Neighbor, local business owner and Gateway parent Keri Waters expressed support for the agreement, and thanked all parties for collaborating to make the agreement come together.

MSP (Coonerty/Tracy-Proulx) 7-0, the Board of Education approved the Limited Term Use Agreement between Santa Cruz City Schools and Gateway School at 255 Swift Street, Santa Cruz, CA. Student Representatives Smith and Werlin-Martinez recommended a yes vote on this matter.

Board Comments: Dr. Coonerty thanked Mr. Gaffney for all his hard work on this project. This negotiation has taken a number of months, and many details for both parties were worked out through the process. This week, SCCS Trustee mailboxes were flooded with emails with comments from Gateway parents and supporters, and the messages were welcome.

Student Werlin-Martinez attended Gateway School and is pleased that this agreement will bring Gateway students closer to Santa Cruz City Schools.

8.3.3. Staff Report: Tier I Instruction – Visible Learning

Mr. Wells introduced Elementary Curriculum Director Robb and Secondary Curriculum Director Hodges to report to the Trustees regarding the visible learning instructional focus. The purpose of visible learning is: to ensure every child has a teacher who uses research-based, high-yield instructional strategies to engage and support all students in their learning and in reaching their full potential; to provide a unified focus for instruction that allows collaboration and a way to systematically improve instruction, thus improving outcomes for our students. Following the presentation, Board Members asked questions and made comments. This report was informational in nature, and no actions were taken by the Trustees regarding this matter.

8.3.4. Staff Report: Personnel Commission Update

Classified Personnel Director Houser reported to the Trustees regarding this matter. Information included an update on the members of the Personnel Commission, the annual date concerning new hires, promotions and FTE, and a review of the ongoing classified position classification study. Board Members are invited to the Ewing Final Classification Study on February 6, 2018, 4:00 p.m., in Room 312 of the District Office. This report was informational in nature, and no actions were taken by the Trustees regarding this matter.

Recess: Board President Vestal called for a short recess at 8:18 p.m.

Reconvene: Board President Vestal reconvened this meeting at 8:27 p.m.

8.3.5. New Business: Lease/Leaseback Agreement for Bay View and DeLaveaga Elementary Schools

Superintendent Munro introduced Facilities Director Miller to report to the Trustees. Mr. Miller recommended approval of the lease-leaseback contracts with Flint Builders Inc. for preconstruction services for the Bay View and DeLaveaga sites modernization project and authorization to move forward with pursuing scope and pricing for future lease-leaseback contracts for construction services on this project. During comments, questions and discussion, Board Member Threet pointed out a typo on page 2 of the agreement that will be corrected. MSP (Tracy-Proulx/Ranii) 7-0, the Board of Education approved the lease/leaseback agreement for preconstruction services for Bay View and DeLaveaga and authorized pursuing scope and pricing for future lease/leaseback contracts for construction services on this project. Students Smith and Werlin-Martinez recommended a yes vote on this matter.

8.3.6. New Business: Adopt the CEQA Negative Declaration for the Harbor High School Field Project

Superintendent Munro introduced Facilities Director Miller to report to the Trustees. Mr. Miller stated that the California Environmental Quality Act (Section 15072) requires the District to perform a study of the Harbor High School Athletic Field improvement project for potential impacts. The study was completed and none were evident. The initial study and negative declaration was published and circulated for review and comment by the public and other interested parties, agencies, and organizations for a 30-day public review period from November 1, 2017 through December 1, 2017. No actionable comments were received. MSP (Ranii/Coonerty) 7-0, the Board of Education adopted the CEQA Negative Declaration for the Harbor High School Athletic Field project. Students Smith and Werlin-Martinez recommended a yes vote on this matter.

8.3.7. New Business: CSBA Board Policies October 2017 Updates-First and/or Final Reading

MSP (Tracy-Proulx/Threet) 7-0, the Board of Education approved the policies for first reading. The policies will return for final approval on February 14, 2018, including some language revisions from Superintendent Munro in revised Board Policy 0460 Local Control and Accountability Plan. Students Smith and Werlin-Martinez recommended a yes vote on this matter.

8.3.8. Information Item: Superintendent's Mid-Year Update

On September 13, 2017, Superintendent Munro presented a report detailing her goals and objectives for the 2017-18 school year. Tonight, the Superintendent spoke about the progress that has been made towards these goals. In addition, Superintendent Munro provided an executive summary of efforts towards meeting district goals since 2014. Board Members made comments and asked questions and Superintendent Munro clarified information for the Trustees. The Superintendent shared that at the Board Study Session on January 31, she will bring forward for a first review revised

District Goals and Metrics. Dr. Coonerty commented that under the direction of Superintendent Munro, the District has increased communications with both the school community and the general community in a very positive way and folks feel confident and informed about the direction and administration of the District. This was an informational item, and no actions were taken by the Board of Education regarding this matter.

9. Adjournment of Meeting

As there was no further Open Session business to come before the Board of Education, Board President Vestal adjourned this Regular Meeting at 9:15 p.m.

10. Return to Closed Session

The Board of Education returned to Closed Session at 9:16 p.m.

11. Report of Actions in Closed Session

Board President Vestal reported that the Board of Education provided direction on the property located at 133 Mission Street, Santa Cruz, CA.

12. Adjournment of Meeting

As there was no further business to come before the Board of Education, Board President Vestal adjourned this Regular Meeting at 9:55 p.m.

Board Meeting Schedule Information

1. The Regular Meeting/Board Study Session: District Goals, Resources & Alignment on January 31, 2018, 6:00 p.m., will be held in the Harbor High School Library, 300 La Fonda Avenue, Santa Cruz, CA.
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* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

Deb Tracy-Proulx, President
Board of Education

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Approve Memorandum of Understanding with Pajaro Valley Unified School District regarding Adult Education Instruction of District High School students in High School Equivalency and English as a Second Language Classes

MEETING DATE: January 31, 2018

FROM: Patrick Gaffney, Asst. Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve Memorandum of Understanding with Pajaro Valley Unified School District (PVUSD) regarding Adult Education instruction of District high school students in High School Equivalency and English as a Second Language classes.

BACKGROUND:

The proposed MOU specifies the costs and conditions for PVUSD to provide High School Equivalency and English and a Second Language instruction of SCCS high school students for the 2017-18 school year. For High School Equivalency instruction, the MOU specifies the teacher rates. English Language instruction will be billed based on a percentage of the total cost of the class. Student attendance and conduct expectations are stated. PVUSD will be responsible for employing and supervising the teachers. The MOU will be in effect for the 2017-18 school year.

FISCAL IMPACT:

The cost for High School Equivalency instruction will be a minimum of \$17,040 and will not exceed \$28,000 for the year. The cost of English as a Second Language classes is based on the number of students in the class, with the District's portion calculated at $1/x$, x being the number of students in the class. Costs will be funded by the General Fund.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

AGENDA ITEM 6.1.1



Watsonville/Aptos/Santa Cruz Adult Education

A Division of the Pajaro Valley Unified School District

Administration

(831) 786-2160

Dr. Nancy A. Bilicich
Director

Todd Livingstone
Assistant Director

Departments

Basic and Secondary
Adult Education

English as a Second
Language

Career and Technical
Education

Adults Training to
Support Child School
Success

Adults with Disabilities

District

Administration

(831) 786-2100

Dr. Michelle Rodriguez
Superintendent

Roland Fortson
Interim
Chief Business Officer

Assistant Superintendents

Mark Brewer
Secondary Education

Dr. Chona Killeen
Human Resources

Lisa Aguerria Lewis
Elementary Education

Susan Perez
Educational and EL
Services



California Adult Schools

MEMORANDUM OF UNDERSTANDING High School Equivalency (HSE) and English Learner (EL) AGREEMENT

This is an agreement between the administrations of Santa Cruz City Schools and Pajaro Valley Unified School District for the 2017-2018 school year.

Watsonville/Aptos/Santa Cruz Adult Education (Adult Education) agrees to the following:

1. For HSE students, the base teacher rate is \$36.72 per hour plus \$10 per hour statutory benefits plus \$15 per hour for H&W=\$62 per hour, with an additional \$9 per hour cost for oversight and counseling time, for a total of \$71 for one to five (1 to 5) students per hour. The minimum charge at 12 hours per week times 20 weeks times \$71 will be \$17,040 and not to exceed 20 hours of service per week for a total cost of \$28,000.
2. For EL students the cost will be a percentage of the total cost of the class. For example, if there are 30 students in the course it would be 1/30th of the budget to run the class.
3. Students will be required to follow all rules, procedures and student conduct expectations of Adult Education which will be provided to students during student orientation. Students are required to attend a minimum of 12 hours per week.
4. Adult Education will employ those teachers necessary for the High School Equivalency instructional program and will provide consumable supplies, software programs and materials used by the students. Teacher selection, placement and evaluation are the primary responsibilities of the Adult Education Director.
5. The MOU may be terminated by either party, following a written notice given a minimum of two (3) weeks' notice. This time period may be waived in emergencies with the approval of both parties.

PVUSD, Interim CBO
By Roland Fortson

Date: January 19, 2018

Watsonville/Aptos/Santa Cruz
Adult Education Director
By Dr. Nancy A. Bilicich

Date: January 19, 2018

Patrick Gaffney
SCCS, CEO

Date: January 19, 2018



Green Valley Center: 294 Green Valley Road, Watsonville, CA 95076 Telephone: (831) 786-2160 Fax: (831) 722-2749
ILC, Institute of Language and Culture: 320 Rodriguez Street, Watsonville, CA 95076 Telephone: (831) 786-8225 Fax: (831) 786-9420
Santa Cruz Center: 319 La Fonda Avenue, Santa Cruz, CA 95062 Telephone: (831) 429-3966 Fax: (831) 429-3061
Website: www.wascae.pvUSD.net



SCCS Goals & Draft Metrics 2018

New metrics indicated in blue

Retained metrics are in black

(acronyms and definitions at end of document)

Goal #1 All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Metrics:

% of 8th grade students completing middle school English/History, Math, Science with a grade of C or better.

% Met or Exceeded on CAASPP ELA standards in all grades: Ever ELs, Hispanic/Latino, African American, LI, SWD (metric also in Goal #3)

% Met or Exceeded on CAASPP MATH standards in all grades: Ever ELs, Hispanic/Latino, African American, LI, SWD (metric also in Goal #3)

% of students enrolled in Honors/AP classes: Ever ELs, Hispanic/Latino, African American, LI, SWD (metric also in Goal #3)

% of students passing Honors/AP classes with a C or better: Ever ELs, Hispanic/Latino, African American, LI, SWD (metric also in Goal #3)

% Career/Technical Ed students completing career pathway: Ever ELs, Hispanic/Latino, African American, LI, SWD (metric also in Goal 3)

% of seniors completing A-G requirements: Ever ELs, Hispanic/Latino, African American, LI, SWD (metric also in Goal #3)

% of students graduating high school: Ever ELs, Hispanic/Latino, African American, LI, SWD (metric also in Goal #3)

% Students scoring "college-ready" on Early Assessment Program (EAP) ELA: Ever ELs, Hispanic/Latino, African American, LI, SWD

% Students scoring "college-ready" on Early Assessment Program (EAP) Math: Ever ELs, Hispanic/Latino, African American, LI, SWD

% of students participating in EAP ELA Ever ELs, Hispanic/Latino, African American, LI, SWD

% of students participating in EAP Mathematics Ever ELs, Hispanic/Latino, African American, LI, SWD

2019-20 Metric: % of students proficient/advanced on district common writing assessments: Elementary, Middle, High (score of 3 or 4 on a 4 point rubric)

Goal #2 SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional wEL-being of all students.

Metrics:

% of students reporting **High School Connectedness** as measured by the CA Healthy Kids Survey. (Grades 5, 7, 9, 11: ELs, Hispanic/Latino, African American, LI, Homeless/Migrant/Foster Youth)

% of students reporting **High Caring Adult Relationships** at school as measured by the CA Healthy Kids Survey. (Grades 5, 7, 9, 11: ELs, Hispanic/Latino, African American, LI, Homeless/Migrant/Foster Youth)

% of students reporting **School Perceived as very safe or safe** as measured by the CA Healthy Kids Survey. (Grades 5, 7, 9, 11: ELs, Hispanic/Latino, African American, LI, Homeless/Migrant/Foster Youth)

% of students reporting **High Academic Motivation** as measured by the CA Healthy Kids Survey. (Grades 5, 7, 9, 11: ELs, Hispanic/Latino, African American, LI, Homeless/Migrant/Foster Youth)

% of students reporting teachers/staff have **High Expectations** as measured by the CA Healthy Kids Survey. (Grades 5, 7, 9, 11: ELs, Hispanic/Latino, African American, LI, Homeless/Migrant/Foster Youth)

% of students reporting they have **High Meaningful Participation** in the classroom, in activities and that they do things that make a difference at school as measured by the CA Healthy Kids Survey. (Grades 5, 7, 9, 11: ELs, Hispanic/Latino, African American, LI, Homeless/Migrant/Foster Youth)

Suspension Rates: Ever ELs, Hispanic/Latino, African American, LI, SWD

Number of high school students leaving Santa Cruz City Schools to alternative education settings, private/charter schools, or dropping out (used to be in Goal #1, worded differently)

Elementary, Middle & High School Chronic Absenteeism (missing 10%+ of the school year): Ever ELs, Hispanic/Latino, African American, LI, SWD

#3 We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS school community.

Metrics:

CAASPP ELA % Met & Exceeds: Ever ELs, Hispanic/Latino, African American, SED, SWD (Also in Goal #1)

CAASPP MATH % Met & Exceeds: Ever ELs, Hispanic/Latino, African American, SED, SWD (Also in Goal #1)

CPAA Reading & Math Grades 1 & 2

MAP Growth Reading: By grade (3-10) and by subgroup: Ever ELs, Hispanic/Latino, African American, SED, SWD

MAP Growth Mathematics: By grade (3-10) and by subgroup: Ever ELs, Hispanic/Latino, African American, SED, SWD

EL: Year's growth on ELPAC

LTEL (6+ years EL Grades 6-12): Year's Growth on ELPAC

ALTEL (4-5 years EL Grades 3-5): Year's growth on ELPAC

% of students passing Integrated 1 with a C or better

% of seniors completing A-G requirements: Ever ELs, Hispanic/Latino, African American, SED, SWD (Also in Goal #1)

% of students enrolled in Honors/AP classes: Ever ELs, Hispanic/Latino, African American, LI, SWD (Also in Goal #1)

% of students passing Honors/AP classes with a C or better: Ever ELs, Hispanic/Latino, African American, LI, SWD (Also in Goal #1)

% Career/Technical Ed students completing career pathway: Ever ELs, Hispanic/Latino, African American, SED, SWD (Also in Goal #1)

Goal #4 We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Metrics:

Teachers use assessment data to inform instruction (Working Conditions Survey)

2018-19 % of grade level/department PLCs using data in the PLC process as recorded with the PLC walkthrough.

Teachers and administrators reporting that they have effective structures in place to facilitate collaborative learning communities in their sites/departments (Working Conditions Survey)

Department/School sites have at least three common assessments in place for core academic courses (working conditions survey)

Teachers reporting that they worked with a district instructional coach: one on one, PLCs, consultation (Coaching survey)

% of teachers that work with instructional coaches recommending others to work with an Instructional Coach (Coaching survey)

Levels of trust and satisfaction with working conditions (working conditions survey)

Professional Development enhances teachers ability to implement instructional strategies to meet diverse student learning needs (working conditions survey)

Principals and Assistant Principals report conducting no fewer than 12 informal classroom visitations per week

2018-19 Metric: % of Classrooms with evidence of district instructional focus (e.g., Teacher Clarity, Feedback, Collective Teacher Efficacy, Universal Design of Learning)

Goal #5 SCCS will maintain a balanced budget and efficient and effective management.

Metrics:

We will close each year with a positive 3 year budget.

All site plans and budgets will be aligned with the 6 district goals.

FIT Report (% of Facilities not meeting “good repair” status) (Local Indicator Dashboard)

Percent of teachers in mis-assignments and unfilled vacancies (Local Indicator Dashboard)

Percent of students with access to CCSS aligned instructional materials in the core academic areas of ELA/ELD, Mathematics, NGSS, Hist/SS: Elementary, Middle, High (Local Indicator Dashboard)

#6 SCCS will maintain strong communication and partnerships with its diverse community.

Metrics:

Percentage of parents participating in annual parent survey. Percentage of parents in subgroups responding.

Percentage of parent participation and percentage of parent subgroup in targeted district and site committees (DAC, SSC, PTA/PTO/Booster, ELAC, DELAC). (use attendance lists. Example: 15% of parents participating in district or site & 3% of parents in subgroups participating...)

Parents reporting that school contacts are courteous (parent survey - as percent in proportion to enrollment)

Parents receive enough information regarding my child's (parent survey - as percent in proportion to enrollment)

Acronym Definitions:

ALTEL: At Risk of becoming Long Term English Learners (Student in grades 3-5 and enrolled in US schools for four or more years who are stalled in their English Language Development)

CAASPP: California Assessment of Student Performance and Progress

CCSS: Common Core State Standards

CPAA: Children's Progress Academic Assessment – K-2 English language arts and math common assessments for progress monitoring that is aligned to state assessments

DAC: District Advisory Committee – stakeholder group that reviews and provides input on LCAP

DELAC: District English Language Advisory Council (Advisory group composed of representative parents from each school's English Language Advisory Council)

EAP: Early Assessment Program (Cal State Placement Assessment for Math and English – Tied to 11th grade CAASPP)

EL: English Learner

ELA: English Language Arts

ELAC: English Language Advisory Council (Advisory group at each school that is composed of the parents of English Learners)

Ever EL: All ELs and Redesignated English Learners (Current and former English Learners)

LI: Low Income (aka SED – Socio-economically disadvantaged)

LTEL: Long Term English Learner (Student in enrolled in US schools for six or more years who are stalled in their English Language Development)

MAP: Measures of Academic Progress – Grade 3-10 English language arts and math common assessments for progress monitoring that is aligned to state assessments

NGSS: Next Generation Science Standards

PTA/PTO/Booster: Parent Teacher Association / Parent Teacher Organization / Parent Booster Group

SED: Socio Economically Disadvantaged (aka LI – Low Income)

SSC: School Site Council

SWD: Students with Disabilities



**SANTA CRUZ CITY SCHOOLS
CURRENT GOALS & METRICS**

GOAL #1

All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

ELEMENTARY SCHOOLS

1) Students will achieve grade level standards in READING/ELA.

Proficient+ ELA Benchmark Letter Sounds
Proficient+ ELA Benchmark High Frequency Words
Proficient+ ELA Benchmark CVC Words
Proficient+ T3 Benchmark (change 2015-16) - Text Reading
Proficient+ on T3 SRI (*new common core proficiency bands 15-16)
Score of 3 or better on overall SBAC ELA

2) Students will achieve grade level standards in WRITING.

Score of 3 or better on SBAC ELA Writing Subtest

3) Students will achieve grade level standards in MATHEMATICS.

Proficient+ T3 Math Benchmarks (Addition/Subtraction)
Proficient+ T3 Math Benchmarks (*new CCSS benchmark in 15-16)
Score of 3 or better on overall SBAC Math (Proficient+)

4) Students will achieve grade level standards in SCIENCE.

Proficient+ on CST Science (note future change to NGSS)

MIDDLE SCHOOLS

5) Students will achieve grade level standards in READING/ELA.

Score of 3 or better on overall SBAC ELA
Proficient+ on T3 SRI (*new CCSS proficiency bands in 15-16)

6) Students will achieve grade level standards in WRITING. (*changed)

Score of 3 or better on SBAC ELA Writing Subtest

7) Students will achieve grade level standards in MATH.

Score of 3 or better on overall SBAC Math

8) Students will achieve grade level standards in SCIENCE.

Proficient+ on CST Science (note future change to NGSS)

HIGH SCHOOLS

9) Students will achieve grade level standards in READING/ELA.

Score of 3 or better on overall SBAC ELA

% Students Proficient+ on T3 SRI

10) Students will achieve grade level standards in Writing.

Score of 3 or better on SBAC ELA Writing Subtest

11) Students will achieve grade level standards in MATH.

Score of 3 or better on overall SBAC Math

% Students who passed Integrated Math 1, 1B with a C- or better on the first try

12) Students will achieve grade level standards in SCIENCE.

Proficient+ on CST Science (Note future change to NGSS)

% Students who passed Biology with a C- or better

13) Students demonstrate increased college & career readiness.

% of students taking 1 or more AP Exam

% of students passing 1 or more AP Exam

% Career/Technical Education students completing career pathway (C- or better in final capstone class)

Students scoring college -ready on Early Assessment Program (EAP) ELA

Students scoring college-ready on Early Assessment Program (EAP) MATH

Students accepted into 2 or 4 year college/university

% Seniors completing all A-G requirements

GOAL #2

SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

ATTENDANCE

1) We will improve student attendance.

Average yearly student attendance

2) Student suspension rates will decrease.

Student suspensions

FOOD SERVICES

3) We will provide healthy and nutritional meals at school.

Healthy school meals served to K-12 students

PROGRAM PARTICIPATION

4) Students will be successful in a variety of school programs.

Performance on annual Physical Fitness examination: Percentage of students meeting proficiency 5+/6 subtests

of Students qualifying for the Seal of Biliteracy on their diploma

GOAL #3

We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS school community.

ENGLISH LEARNERS

1) English Learners will achieve proficiency in English.

% of students achieving AMAO #1, one year's growth in English in one year's instructional time

RFEP: [% proficient on SRI] students making a year or more growth on the Scholastic Reading Inventory (District-Wide) (*new CCSS proficiency bands 2015-16) RFEP (6th - 8th grade only)

% English Learners passing CAHSEE ELA test suspended 1/2016

% English Learners passing CAHSEE MATH test suspended 1/2016

MULTIPLE SUBGROUPS

2) We will achieve equitable student outcomes.

Under-represented students passing at least 1 Honors and/or AP class prior to graduation at the 3 comprehensive high schools

SBAC ELA: Latino, African-American, Socio-economically Disadvantaged and Special Education students scoring proficient or higher

SBAC MATH: Latino, African-American, Socio-economically Disadvantaged and Special Education students scoring proficient+

CAHSEE 10th ELA: Latino, African-American, Socio-economically Disadvantaged and Special Education students passing --*test suspended 1/2016

CAHSEE 10th MATH: Latino, African-American, Socio-economically Disadvantaged and Special Education students passing --*test suspended 1/2016

ALTERNATIVE EDUCATION

3) We will improve outcomes for students in alternative school programs.

% of students graduating by subgroup: Latino, African-American, Socio-economically Disadvantaged and Special Education students

GOAL #4

We will develop a highly collaborative, professional culture focused on supporting effective teaching.

PROFESSIONAL LEARNING COMMUNITIES

1) Teachers will participate in ongoing, collaborative, data-driven decision-making.
Teachers reporting that they have reviewed student work and outcomes data in PLCs with colleagues and have modified their practices as a result (Working Conditions Survey)

Teachers use assessment data to inform their instruction (Working Conditions Survey)

Teachers work in professional learning communities to develop and align instructional practices (Working Conditions Survey)

WALK-THROUGHS & OBSERVATION

2) School leaders will monitor student learning through walk-throughs and observation.
Principals and Assistant Principals report conducting no fewer than 12 informal classroom visitations per week

Classroom teachers participating in at least two peer observations during the school year

STAFF EVALUATION

3) Staff evaluation will reference student outcomes.
Certificated evaluation documents referencing student outcomes and recommendations for improvement

DISTRICT CULTURE AND CLIMATE

4) We will create a positive district culture and climate.
Levels of trust and satisfaction with working conditions assessed by the staff survey (Working Conditions Survey)

GOAL #5

SCCS will maintain a balanced budget and efficient and effective management

BUDGET DEVELOPMENT PROCESS

1) The budget development process follows state guidelines for goal setting, priorities and input. LCFF budget process reflects strategic goals, invites input, and assures funding of core priorities, and includes parent input

PERFORMANCE OUTCOMES

2) Performance Outcomes are related to budget priorities & measured in the administrative evaluation process. Classified Managers goals will include measuring performance outcomes
Classified Managers goals will include measuring outcomes tied to staff supervision

ENROLLMENT

3) We will improve student retention in our district.
Loss of enrollment to private and charter schools from secondary schools
Return of enrollment from private and charter schools to secondary schools

GOAL #6

SCCS will maintain strong communication and partnerships with its diverse community.

PARENT PARTICIPATION

1) Parent participation rates will increase.
Parent participation in Parent Education offerings (assessed via parent survey)

Parent participation in site/district level committees (assessed via parent survey)

CULTURE OF SERVICE

2) We will provide excellent customer service to our parents and community.
Parents reporting that when they contact the school they receive courteous attention (assessed via parent survey)

Parents reporting that they receive sufficient information regarding their child's program, progress and needs (assessed via parent survey)